



NOTICE: This publication is available digitally on the AFDPO WWW site at:
<http://www.e-publishing.af.mil>

OPR: 45 LRF/CC (Maj Jeffrey N. Pruitt)
Supersedes AFMAN 23-110, Volume 2, Part 2,
Chapter 11_45SWSUP1,
15 March 1999

Certified by: 45 MSG/CC (Col Stephen J. Werner)
Pages: 6
Distribution: F

This supplement implements and extends guidance of Air Force Manual (AFMAN) 23-110V2PT2CH25, *USAF Standard Base Supply System*, and AFMAN 23-110V2PT2_AFSPCSUP1. This supplement describes 45 SW procedures for use in conjunction with the basic AFMAN and AFSPC Supplement. It applies to all 45 SW activities, tenants and contractors operated or supported by the USAF Standard Base Supply System. This supplement does apply to Air Force Reserve Command and Air National Guard units.

11.3.1.1. (Added) Five issue requests are the maximum that will be accepted over the telephone from any single customer per call. This is necessary to ensure that all customers have equal access when placing their supply requests.

11.4.1.2. The issue requests received by message, e-mail or electronic file may be filed in lieu of copy 1 of AF Form 2005. DD Form 1348-6 may be used in lieu of AF Form 2005 as the issue request document. The completed copy 1 of AF Form 2005, AF Form 1998, or DD Form 1348-6 when used, will be filed in document number sequence and retained for 120 days. Issue requests received via message, e-mail, and electronic file should also be retained for 120 days. The supply action must be recorded on copy 1 of all expedite call-in requests.

11.8.1.1. (Added) The following supply response times will apply during periods of post-post when delivery times are extended 60 minutes for priority 01 through 03 as outlined in AFMAN 23-110, Volume 2, Part 2, Chapter 32_45SWSUP1.

11.8.1.2. (Added) The following timeliness standards apply for processing issue requests:

11.8.1.2.1. (Added) Deliveries to organizations located on Patrick AFB:

11.8.1.2.1.1. (Added) Delivery priority 01, NLT 30 minutes.

11.8.1.2.1.2. (Added) Delivery priority 02, NLT 30 minutes.

11.8.1.2.1.3. (Added) Delivery priority 03, NLT 1 hour.

11.8.1.2.1.4. (Added) Delivery priority 04, NLT 1545 hours the following duty day.

11.8.1.2.2. (Added) Deliveries to organizations located on Port Canaveral and Cape Canaveral Spaceport:

11.8.1.2.2.1. (Added) Delivery priority 01, NLT 2 1/2 hours.

11.8.1.2.2.2. (Added) Delivery priority 02, NLT 2 1/2 hours.

11.8.1.2.2.3. (Added) Delivery priority 03, NLT 3 hours.

11.8.1.2.2.4. (Added) Delivery priority 04, NLT 1545 hours the following duty day. Documents produced after 1545 hours will be treated as the next duty day's documents.

11.8.1.2.3. (Added) Deliveries to Malabar Transmitter Annex and Titusville, FL:

11.8.1.2.3.1. (Added) Delivery priority 01 through 03, at least twice weekly.

11.8.1.2.3.2. (Added) Delivery priority 04 through 06, at least once weekly.

11.8.1.3. (Added) The following timeliness standards apply to delivery of due-out released materials:

11.8.1.3.1. (Added) Deliveries to organizations located on Patrick AFB:

11.8.1.3.1.1. (Added) MICAP requirements, 1 hour.

11.8.1.3.1.2. (Added) Delivery priority 04 and 05, NLT 1545 hours the following duty day.

11.8.1.3.2. (Added) Deliveries to organizations located on Port Canaveral and Cape Canaveral Spaceport:

11.8.1.3.2.1. (Added) Delivery priority 04 and 05, NLT 1545 hours the following duty day. Documents produced after 1545 hours will be treated as the next duty day's documents.

11.8.1.3.3. (Added) Deliveries to Malabar Transmitter Annex and Titusville, FL:

11.8.1.3.3.1. (Added) Delivery priority 04 and 05, at least once weekly.

11.11.2.1. Confirm by telephone.

11.11.2.1.1. (Added) A suspense file will be maintained to ensure requests are verified within 4 hours. Extensions may be granted on a case-by-case basis. All other requests will be cancelled if not confirmed within the required 4-hour time frame. Requests that cause a 907 Reject (input exceeds FMR Fund Balance) will be processed as follows: UND "A", "B", and "C" will be no later than the end of next day.

NOTE. This includes IEU issue requests. If funds are not loaded within the above time frames, the request will be cancelled.

11.13.1.3.1. Urgency of need indicator "B" requirements are not issued on a post-post basis except for UJC BQ.

11.14.1. Fuels Management Section will process all transactions associated with Aviator's Liquid Breathing Oxygen (LOX).

11.14.2. The Fuels Section will maintain a record of LOX issued to user organization servicing carts. Based upon recorded cumulative issue amounts for each user organization, the receipt amounts are billed directly by the LOX contractor to the appropriate flying organization Job Order Number (JON) and customer identification code (CIC).

11.37.1. The letter of justification will be forwarded to the Repair Cycle Support Element for approval or disapproval for alpha budget code.

11.37.1.1. (Added) Issue requests for Civil Engineering items for initial installation on real property must cite the facility number in block 22 of AF Form 1445, or in the "MARK FOR" field on AF Form 2005.

Attachment 11A1

11A1.2.4. (Added) The Element selecting the property will write the model, serial number, and manufacturer's name on the document, along with any other data that may be required for items under warranty or guaranty.

11A1.3.3.2. Copies 2 through 3 are left with the customer. Copy 3 is used for the turn-in.

Attachment 11A9

Table 11A9.2. Issue Exception Codes.

CODE	EXCEPTION NOTICE CODE	ECC CARD REQUIRED	DESCRIPTION	MONITOR
Q	R	NO	Comm item - Verify frequency prior to BO	Records Mgmt Section
R	R	NO	*Even exchange cylinder required "EME"	Records Mgmt Section
T	P	NO	Multiple users, verify repair shop	Repair Cycle Element
U	P	NO	*Downrange MICAP "999" item	Customer Operations Section
V	R	NO	High risk weapon part - CATAM approved required	Customer Operations Section
X	P	NO	ESD-Do not open or staple	Inspection Element

NOTE: 2. The ENC "R" will be used for IEX 9.

Attachment 11A15

A15.3.2.2.2. Management notices will not be distributed to requesting organization or activity.

A15.4.2. The Supply Manager does not elect to send I004 management notices to the organization or activity.

Attachment 11B1.

Table 11B1.1.

Block C - The option is not elected.

Block G-I - The option is not elected.

J. GREGORY PAVLOVICH, Brigadier General, USAF
Commander